

Friday Memo
May 29, 2015

Upcoming Events – Bruce Harter

May 30: Growth Mindset Workshop, Peres Elementary, 9:00 AM
May 30: Tech Futures Graduation, El Cerrito Theater, 3:00 PM
June 1: Transition Program Graduation Ceremony, Vista Hills, 11:00 AM
June 1: No Place for Hate Designation Ceremony, Stewart School, 12:30 PM
June 1: Agenda Setting, Superintendent's Office, 4:30 PM
June 1: Adult Education Graduation Ceremony, El Cerrito Theater, 7:00 PM
June 3: Kennedy High Graduation Ceremony, Richmond Convention Center, 7:00 PM
June 4: Solutions Team, UTR Office, 1:00 PM
June 4: Family Justice Center Ribbon Cutting, 256-24th Street, Richmond, 3:30 PM
June 4: DeAnza High Graduation Ceremony, Richmond Convention Center, 7:00 PM
June 5: Last Day of School, Noon Dismissal
June 5: Richmond High Graduation Ceremony, Richmond Convention Center, 7:00 PM
June 6: Pinole Valley High Graduation Ceremony, Richmond Convention Center, 9:00 AM
June 6: El Cerrito High Graduation Ceremony, Richmond Convention Center, 12:30 PM
June 6: Alternative Education Graduation Ceremony, Richmond Convention Center, 3:30 PM
June 6: Hercules High Graduation Ceremony, Hercules Football Field, 6:00 PM

Graduation Schedule – Bruce Harter

As a reminder, attached is a copy of the graduation schedule noting the Board member representative for each ceremony.

WCCUSD Granted Career Pathways Trust Grant #2 – Nia Rashidchi

On May 27th, State Superintendent of Public Instruction Tom Torlakson announced the Career Pathway Trust (CPT) Grant #2 awardees. We are excited to share that West Contra Costa along with multiple partners is one of the awardees in the \$15 million regional grant category.

WCCUSD partnered with Alameda County Office of Education and Contra Costa County Office of Education in the development of the R4 (Resilient Youth, Ready to Learn, Ready for Work, Ready for Life) grant proposal. The resilient youth are young people in court, community, continuation, and alternative schools. The R4 grant brings together various community based organizations and the two county agencies in supporting these high risk student populations to continue and complete their education and build their work force skills.

It is important to note that the industry sector pathways that this grant will focus on are: Building, Construction and the Trades; Public Service; Education, Child Development and Family services, and Hospitality, Tourism and Recreation. This grant will target the WCCUSD alternative programs at Greenwood Academy and Vista High School.

Special Education Professional Development – “Aligning Special Education Services to Common Core Standards” – Steve Collins

Attached you will find the Fall 2015 Special Education Professional Development offerings. Highlights include:

- Special Education Information System Training (SEIS) – Training on our web-based Individualized Education Program (IEP) System
- Autism Training for General Education Teachers – Due to the increased number of students with autism being fully included in general education classrooms, I have received numerous requests by general education teachers for training on autism. The Northern California Diagnostic Center will be providing the training.
- STAR Curriculum – This is a new curriculum that has been purchased for students with autism Pre-school through grade five to teach strategies based upon Autism research. The STAR program teaches children with autism using many critical components identified by the National Research Council and National Professional Development Center. The Applied Behavioral Analysis (ABA) instructional methods of discrete trial training, pivotal response training and teaching functional routines form the instructional base of this comprehensive program for children with autism.
- Keep it Legal! – This is the Special Education Department’s Annual training for all Special Education staff. This year the emphasis is legally defensible IEPs.
- Basics 3 – Basics 3 is the core curriculum for students with significant disabilities. Basics 3 is a revised curriculum which now includes the Common Core Standards. It replaces Basics 2 which had the old California standards.
- Wookcock-Johnson – This is the assessment used to determine education needs in the area of English Language Arts and Mathematics. This assessment has been revised and is used to determine Special Education eligibility.

Fiber Expansion in WCCUSD – Mary Phillips

WCCUSD, through an ERATE grant, has contracted with Conterra (our telecommunication vendor) to build a 10 Gb fiber network in order to increase the bandwidth at each of our sites. The fiber will connect each district site to the ITC building at 1300 Potrero Ave. From there, we will use 10 Gb Comcast fiber to connect to the Internet, providing us the bandwidth we need to accommodate our increased use of technology. WCCUSD and the City of Richmond are collaborating with Conterra to provide 12 strands of extra fiber to the City of Richmond in order to accommodate building a city-wide wireless network in order to connect City facilities and to close the digital divide. Attached is the City’s proposal authored by Sue Hartman, which outlines the proposal and will be presented at the City Council Meeting June 2, 2015.

Updated School Board Policies – Steve Collins

The California School Board Association periodically updates Board policies. The following Board policies that are attached have been updated and will go to Board for approval on June 10, 2015.

- | | |
|---------|---|
| 5141 | Student Health Care and Emergencies |
| 5141.3 | Health Examinations |
| 5141.21 | Administering Medication and Monitoring Health Conditions |
| 6159.4 | Behavior Interventions for Special Education Students |

2015-16 Budget Inspection and Public Hearing Dates – Sheri Gamba

Education Code 42103 requires districts to publish a Notice of Public Hearing on our district's budget. Our district's schedule of budget inspection and hearing dates is provided to the County Office of Education who is responsible for publishing the Notice of Public Hearing and confirming it will be published on the proper date. The district's schedule of 2015-16 budget inspection and hearing dates is as follows:

PUBLICATION (At least 10 days and not more than 45 days prior to the Public Hearing AND at least 3 days prior to the Public Inspection.)

NAME OF NEWSPAPER: West Contra Costa Times

PUBLICATION DATE: May 27, 2015

PUBLIC INSPECTION (At least three (3) working days prior to the Public Hearing.)

DATE: June 5, 2015

HOURS: 8:30 a.m. until 4:30 p.m.

PLACE: West Contra Costa Unified School District

ADDRESS: 1108 Bissell Ave., Richmond, CA 94801

PUBLIC HEARING (No later than June 30, 2015 per Ed Code section 52062, final adoption and public hearing must be on separate dates, and at least three (3) working days following the public inspection.)

DATE: June 10, 2015

TIME: 6:30 p.m.

PLACE: DeJean Middle School

ADDRESS: 3400 Macdonald Ave., Richmond, CA 94805

FINAL BUDGET ADOPTION (No later than June 30, 2015 per Ed Code section 52062, final adoption and public hearing must be on separate dates, and at least three (3) working days following the public inspection.)

DATE: June 24, 2015

TIME: 6:30 p.m.

PLACE: DeJean Middle School

ADDRESS: 3400 Macdonald Ave., Richmond, CA 94805

The Local Control Accountability Plan (LCAP) is also subject to a public hearing (without the requirement of a newspaper notice as in Ed Code 42103) and subsequent adoption at a separate meeting. According to Ed Code 52062 the LCAP public hearing and adoption must coincide with the public hearing and adoption of the district budget. Therefore, the district's budget and LCAP will be on the June 10 and June 24 board agenda.

Human Resources –Ken Whittemore

During the May 20th Board of Education meeting a distribution of Limited Assignment Credentials, (which include Provisional Intern Credentials and Short Term Staff Permits) Emergency Credentials and Intern Credentials was requested. Provided below are the explanations of each type of credential and the schools in which house the different credentials:

Limited Assignment Credentials

A Limited Assignment Option may be offered to any teacher employed by the district who holds a credential based on bachelors' degree and student teaching. These credentials may be used to teach outside the credentialed area. In most cases these are teachers working for a second credential. Six semester hours of appropriate course work are required for renewal. We have three schools with people on Limited Assignment Credentials.

Madera Elementary
Downer Elementary
Richmond High

Provisional Intern Credential (PIP)

A PIP is when there is an anticipated staffing need which exists when a district is aware that an opening is going to occur and conducts a diligent search for a credentialed teacher, but is unable to recruit one. This often occurs in the statewide shortage areas of special education, mathematics, and science. However, an anticipated staffing need can occur in almost any subject depending upon the site and district. We have two schools with PIP's.

Hercules High School
Pinole Valley High School

Short-Term Staff Permits (STSP)

A STSP is requested by an employing agency when there is an acute staffing need. An acute staffing need exists when an employer needs to fill a classroom immediately based on an unforeseen need. Examples of reasons that justify the request for issuance of a STSP are: the teacher of record is unable to finish the school year due to approved leave/illness; enrollment adjustments; or as a bridge document when an individual has satisfied the subject-matter competence requirement but is unable to enroll in a teacher preparation program.

Bayview
Transition

Emergency CLAD

These teachers are working toward meeting CLAD requirements. **Teach for America (TFA)**

Wilson	Lupine Hills (2)	Hercules High
Harding	Bayview	Downer
Coronado	Kennedy (2)	King
Fairmont	Itinerate Prep Teacher	Hercules Middle
Collins	Stege (2)	Riverside
Vista	El Cerrito HS (3)	King
Kensington (2)	Lincoln (2)	Tara Hills
Highland	DeAnza	Grant
		Transition

West Contra Costa Unified School District
Office of the Superintendent

Interns

These are teaching interns who come to the district from the TFA program. We work with TFA to place the interns in a cross section of district schools based on needs of the school.

DeAnza HS (2)	DeJean (2)	El Cerrito HS (2)
Washington	Ford	Verde
Pinole Valley HS	Chavez	Stege
Richmond HS (3)	Stewart	Kennedy HS
Helms	Nystrom	Harding
Bayview	Dover	
Highland	Korematsu	

College Interns

These teachers are working with us through a cooperating university to gain their full credential. A list of placements is below (Sonoma State, CSU East Bay, Holy Names, St. Mary's are examples of schools which work with WCCUSD):

Peres	King
Hanna Ranch	Olinda
Nystrom	DeJean
Lupine Hills	Kennedy
Helms	
Dover	

Waivers:

English Learner Authorization and Waivers – Career Technical Education Teaching Credential

The new CTE program standards include training for Specially Designed Academic Instruction Delivered in English (SDAIE) as a requirement to earn the clear credential. The SDAIE authorization (equivalent to the Certificate of Completion of Staff Development for the Designated Subject Vocational/CTE Credential) will not be listed on the Three-Year Preliminary CTE Teaching Credentials. However, the SDAIE authorization will be listed on documents for individuals who complete CTE programs under the new clear credential standards upon recommendation by an approved program sponsor. California public school employers may submit a Certificate of Completion of Staff Development (CCSD) waiver request for the assignment of a CTE teacher while he/she is completing a CCSD program or while enrolled in a CTE program approved under the new standards.

Richmond HS
Pinole Valley HS
Hercules HS

Variable Term Waivers-give the employer the ability to cover assignments when a fully qualified credentialed employee cannot be found. Waivers allow employers to meet staffing needs while searching for an individual who either holds an appropriate credential or qualifies

West Contra Costa Unified School District
Office of the Superintendent

for one of the available assignment options for the assignment. It also allows the individuals holding waivers to complete their credential requirements while serving in the classroom.

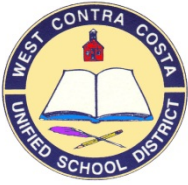
Murphy-Education Specialist
Speech Language Pathologists (2)

WCCUSD June Professional Development – Nia Rashidchi

West Contra Costa USD provides abundant professional development opportunities for staff. We think it is important for board members to know about the variety of offerings. Attached are the June Professional Development opportunities.

Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Office of the Associate Superintendent

1108 Bissell Avenue

Richmond, CA 94801-3135

Phone(510) 231.1160 Fax (510) 236.0662

Dr. Bruce Harter
Superintendent of Schools

Wendell Greer
Associate Superintendent

West Contra Costa Unified Graduation Ceremonies 2015

Middle College

Ceremony: Friday, May 22, 2015 7:00 p.m. Richmond Convention Center
Board Member: Todd Groves

Adult Education

Ceremony: Monday, June 1, 2015 7:00 p.m. El Cerrito Theater
Board Member: Madeline Kronenberg

Kennedy High School

Ceremony: Wednesday, June 3, 2015 7:00 p.m. Richmond Convention Center
Board Member: Randy Enos

De Anza High School

Ceremony: Thursday, June 4, 2015 7:00 p.m. Richmond Convention Center
Board Member: Madeline Kronenberg

Richmond High School

Ceremony: Friday, June 5, 2015 7:00 p.m. Richmond Convention Center
Board Member: Valerie Cuevas

Pinole Valley High School

Ceremony: Saturday, June 6, 2015 9:00 a.m. Richmond Convention Center
Board Member: Randy Enos

El Cerrito High School

Ceremony: Saturday, June 6, 2015 12:30 p.m. Richmond Convention Center
Board Member: Todd Groves

Alternative Education

Ceremony: Saturday, June 6, 2015 3:30 p.m. Richmond Convention Center
Board Member: Todd Groves

Hercules High School

Ceremony: Saturday, June 6, 2015 6:00 p.m. Hercules High School Football Field
Board Member: Todd Groves

Extended Learning Graduates

Ceremony: Thursday, July 9, 2015 6:00 p.m. Richmond Convention Center
Board Member: Madeline Kronenberg



MEMORANDUM

DATE: May 19, 2015

TO: Bill Lindsay, City Manager

FROM: Sue Hartman, Information Technology Director

SUBJECT: City of Richmond Digital Divide – Leveraging Chevron Refinery Modernization Project Environmental and Community investment Agreement Funds

The City in collaboration with the WCCUSD is working towards a common goal of providing Internet access to the underserved communities in Richmond. The WCCUSD selected Conterra Broadband, a registered telecommunications provider, to construct a private telecommunications network operating at 10Gb/s linking all District facilities. When complete, this will provide students with reliable and high-speed connections to the Internet.

To support this high speed network, Conterra is constructing a 35-mile fiber optic network backbone through the City of Richmond and many other west Contra Costa cities. As many of the proposed fiber network pathways parallel the City's municipal fiber network, Staff suggested that there could be a potential partnership between the City and Conterra. Principally, Conterra is interested in accessing the City's conduit infrastructure along a section of Macdonald Avenue and in the South Shoreline Area. In this portion of the City system, there are four conduits with only one in use. Thus, there is sufficient capacity reserved for the City's future expansion.

Recognizing the value of this infrastructure, Staff offered that in consideration for approximately 12,000 feet of City owned conduit, Conterra will grant the City exclusive use of 12 strands of single mode fiber throughout their 35-mile west Contra Costa network as shown in the attached map. This extension of the City's network will help to integrate additional City and Public Safety facilities into the municipal network creating reliable and high-speed communications. Furthermore, it will assist in expanding infrastructure needed to support the community Wi-Fi project.

Recommendation: The WCCUSD fiber deployment plan is aggressive with a goal to be functionally complete in September 2015. To help the school district meet their goal, the City can assist by providing expedited permits and make available to Conterra, City owned conduit. To facilitate expansion of the City's network, Staff recommends the following:

1. Conterra Broadband is a registered Competitive Local Exchange Provider regulated by the California Public Utilities Commission. They have authorization to install infrastructure within the public right of way. However, the City has the right to regulate how this process occurs and maintenance responsibilities. The City should require Conterra to execute a fiber optic encroachment agreement prior to commencing work within the City's rights of way. Should Conterra desire to acquire a conduit in the City's municipal network, the agreement should provide 12 strands of single fiber in Conterra's entire 35-mile network for the City's exclusive use in perpetuity.

2. Once Conterra and the City execute the encroachment agreement, the City will implement a strategy to expand connectivity opportunities in the expanded network. This will begin by collaborating with Internet Archive who offers free Internet access. To provide access to this resource, the City will need to connect the fiber network to Internet Archive's two sites in Richmond. (See proposed fiber expansion map).
3. A series of Wi-Fi repeaters can then be deployed in a phased approach. Using the Iron Triangle area as an identified area within the City of Richmond that is underserved, through the City's GIS system, staff has identified a total of 5,036 residential properties. Forty percent of these total properties results in more than 2000 homes that are in need of internet access. (See attached Iron Triangle area map). This allows Internet Archive to leverage the City infrastructure, while freeing City Staff from the day to day management of the resource.

Proposed cost: Backbone Connection to the Internet Archive – To provide an active network connection, the City must link its network to the Internet Archive's sites on Florida Avenue and Carlson Boulevard. The site on Carlson Boulevard is near the City's existing network and the location on Florida Avenue is accessible by the Conterra network. Thus, Staff estimates the cost to include:

1. Conduit and fiber outside plant construction: \$150,000
2. Network equipment and provisioning: \$35,000

Internet Archive – designed a wireless system of repeaters that can provide reliable Internet access to homes within the Iron Triangle area.

1. 2000 Wi-Fi antenna needed.
2. Cost for equipment, installation and maintenance is \$500 for each home.
3. ReliaTech to provide installation and maintenance.
4. Total proposed cost \$1,000,000

Funding Source: Chevron Refinery Modernization Project Environmental and Community investment Agreement - Free Internet Access: including the provision of internet and fiber optic infrastructure, in Facility fenceline communities to ensure that fenceline community residents have access to online Community Warning System (CWS) resources and information.

- Total Expenditure: \$1,000,000

In summary, the City of Richmond faces the challenge to bridge the digital divide in the underserved areas of the City, more specifically in the Iron Triangle area. Grant possibilities combined with funding from Chevron can help to achieve the goal to bridge the digital divide. Please do not hesitate to contact me if you have any questions regarding this report.

CC: Iron Triangle Area Map
Fiber Connectivity – Proposed Phase Expansion Map



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Special Education Department – Pupil Services Center



Special Education Professional Development
“Aligning Special Education Services to the Common Core Standards”
2015-2016

Date	Topic	Audience	Time/Place
8/12/2015	SEIS Training For those who want a refresher course	All Interested Teachers	8:30 a.m. – 12:00 p.m. or 12:30 p.m. – 2:30 p.m. Vista Hills Rm. 112
8/14/2015	SEIS Training Part 1 New Teacher	All New Special Education Teachers	Part 1 8:30 a.m. – 12:30 p.m. Vista Hills Rm. 112
8/14/2015	Autism Training – For General Education Teachers	General Education Teachers	8:30 a.m. – 12:00 p.m. Pupil Services Center MP Rm.
8/17/2015	Day 1 - New SH/Autism Curriculum for Preschool through 6 th grade, “STAR” Applied Behavior Analysis Autism Curriculum. <i>This is a two day training</i>	<u>Mandatory</u> All SH teachers in grades Preschool through 6 th grade	8:30 a.m. – 3:00 p.m. Pupil Services Center MP Rm.
8/18/15	Day 2 - New SH/Autism Curriculum for Preschool through 6 th grade, “STAR” Applied Behavior Analysis Autism Curriculum	<u>Mandatory</u> All SH teachers in grades Preschool through 6 th grade	8:30 a.m. – 3:00 p.m. Pupil Services Center MP Rm.
8/21/2015	Keep it Legal! IEP Refresher and Law update	Psychologists, Speech Therapists, Occupational Therapists, Visually Impaired/Hearing Impaired, Itinerant Teachers, Program Specialists	8:30 a.m. – 12:00 p.m. Pupil Services Center MP Rm.
9/01/2015	Keep it Legal – IEP Refresher and Law Update	Special Education Teachers	3:30 p.m. – 5:30 p.m. Pupil Services Center MP Rm.
9/03/2015	Keep it Legal – IEP Refresher and Law Update	Special Education Teachers (repeat from 9/1/15)	3:30 p.m. – 5:30 p.m. Pupil Services Center MP Rm.
9/12/15	Basics 3 Elementary & Secondary	<u>Mandatory</u> for all SH Teachers	Pupil Services Center MP Rm. 8:30 a.m. – 3:00 p.m.
9/15/2015	EL’s with Disabilities	All Special Education Teachers, Psychologists, Speech Therapists, Itinerant Teachers	3:30 p.m. – 5:30 p.m. Pupil Services Center MP Rm.
9/19/15	Woodcock Johnson	All Special Education Teachers	Pupil Services Center MP Rm. 8:30 am. - 11:30 a.m. or 12:30 p.m. – 3:30 p.m.
9/26/2015	SEIS Training Part 2 New Teacher	All New Special Education Teachers	Part 2 9:00 a.m. -12:30 p.m. Vista Hills Rm. 112

Other SEIS dates to watch for are: 10/03/2015, 01/23/2016, and 04/16/2016, from 9:00 a.m. to 12:30 p.m. at Vista Hills Room 112

To attend please contact Adele Moresco at amoresco@wccusd.net or call (510) 307-4646

Approved: 
Steve Collins, SELPA Director



West Contra Costa USD

Board Policy

Students Health Care and Emergencies

BP 5141

Students

Definition

The Governing Board recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health, or welfare of a student at school or during school-sponsored activities.

The Superintendent or designee shall develop procedures to ensure that first aid/and/or medical attention is provided as quickly as possible when student accidents and injuries occur and that parents/guardians are notified as appropriate.

The Superintendent or designee shall ask parents/guardians to provide emergency contact information in order to facilitate communication in the event of an accident or illness.

District staff shall appropriately report and document student accidents.

Resuscitation Orders

The Board believes that staff members should not be placed in the position of determining whether or not to follow any parental or medical "do not resuscitate" orders. Staff shall not accept or follow any such orders unless they have been informed by the Superintendent or designee that the request to accept such an order has been submitted to the Superintendent or designee, signed by the parent/guardian, and supported by a written statement from the student's physician and an order from an appropriate court.

The Superintendent or designee shall ensure that all parents/guardians are informed of this policy.

Automated External Defibrillators

The Board authorizes the placement of automated external defibrillators (AEDs) at designated school sites for use by designated personnel who have volunteered to receive training in the use of AEDS

The Superintendent or designee shall develop guidelines for employees regarding the use of these devices and shall ensure that employees receive training on their proper use and handling. The guidelines shall also specify the placement, security and maintenance of the AED.

The authorization of AEDs in district schools shall not be deemed to create a guarantee or obligation to use the AED in the case of an emergency nor any expectation that an AED or trained employee will be present and/or able to use an AED in an emergency or any expectation that the AED will operate properly.

Legal Reference:

~~EDUCATION CODE~~

~~320400-32044 First Aid equipment~~

~~49300-49307 School safety patrols~~

~~49407 Liability for treatment~~

~~49408 Emergency information~~

~~49409 Athletic events; physicians and surgeons; emergency medical care; immunity~~

~~49470 Medical and hospital services for athletic program~~

~~49471 Medical and hospital services not provided or available~~

~~49472 Medical and hospital services for pupils~~

~~49474 Ambulance services~~

~~51202 Instruction in personal and public health and safety~~

~~CIVIL CODE~~

~~1714.21 Defibrillators; CPR immunity from civil liability~~

~~FAMILY CODE~~

~~6550-6552 Caregivers~~

~~HEALTH AND SAFETY CODE~~

~~1797.196 Automatic external defibrillators, immunity from civil liability~~

~~CODE OF REGULATIONS, TITLE 8~~

~~5193 California Bloodborne Pathogens Standard~~

Management Resources:

WEB SITES

American heart Association: <http://www.americanheart.org>

American Red Cross: <http://www.redcross.org>

California Department of Health Care Services: <http://www.dhcs.ca.gov>

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Adopted: August 20, 2008 Richmond, California

West Contra Costa USD

Board Policy

Administering Medication and Monitoring Health Conditions

BP 5141.21

Students

Definition

~~The Governing Board recognizes that some students may need to take medication prescribed by a physician during the school day in order to be able to attend school. The Superintendent or designee shall develop processes for the administration of medication to such students by school personnel.~~

The Governing Board believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized health care providers should have an opportunity to participate in the educational program.

Any medication prescribed for a student with a disability, who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan as applicable.

For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing a parent/guardian to administer medication to his/her child at school, designate other individuals to do so on his/her behalf, and, with the child's authorized health care provider's approval, request the district's permission for his/her child to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions and promotes student safety and privacy.

In addition, the Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.

~~Prescribed medication may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both a student's physician and parent/guardian. (Education Code 49423; 5CCR 600)~~

~~School staff who administer medication, including epinephrine auto-injections, to students shall receive training from qualified medical personnel on how such medication should be administered as well as training in the proper documentation and storage of the medication.~~

~~Staff authorized to administer the medication shall do so in accordance with administrative regulations and shall be afforded appropriate liability protection.~~

If the parent/guardian so chooses, he/she may administer the medication to his/her child. In addition, the parent/guardian may designate another individual who is not a school employee to administer the medication to the student.

Self Administration and Monitoring

Upon written request by the parent/guardian and with the approval of the student's physician, a student with a medical condition that requires frequent treatment, monitoring, or testing may be allowed to self-administer, self-monitor, and/or self-test. The student shall observe universal precautions in the handling of blood and other bodily fluids.

Administration by School Personnel

Any medication prescribed by an authorized health care provider, including, but not limited to, emergency antiseizure medication for a student who suffers epileptic seizures, auto-injectable epinephrine, insulin, or glucagon, may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both the student's parent/guardian and authorized health care provider. (Education Code 49414.7, 49423;5 CCR 600)

When medically unlicensed school personnel are authorized by law to administer any medication to students, such as emergency antiseizure medication, auto-injectable epinephrine, insulin, or glucagon, the Superintendent or designee shall ensure that school personnel designated to administer any medication receive appropriate training and, as necessary, retraining from qualified medical personnel before any medication is administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by, and provided with immediate communication access to, a school nurse, physician, or other appropriate individual. (Education Code 49414,49414.5, 49414.7, 49423, 49423.1)

The Superintendent or designee shall maintain documentation of the training and ongoing supervision, as well as annual written verification of competency of other designated school personnel.

School nurses and other designated school personnel shall administer medications to students in accordance with law, Board policy, and administrative regulation and shall be afforded appropriate liability protection.

Mandatory Medication Prohibition

School staff are prohibited from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services.

Legal Reference:

1400-1482 Individuals with Disabilities Education Act

20.USC 1412 (a)(25)

1232g Family Educational Rights and Privacy Act of 1974

EDUCATION CODE

56000-56606 Special Education programs especially:

56345 Individualized education program contents

48980 Notification at beginning of term

49407 Liability for Treatment

49408 Emergency Information

49414 Emergency epinephrine auto-injectors

49414.5 Providing school personnel with voluntary emergency training

49423 Administration of prescribed medication for student

49423.1 Inhaled asthma medication, conditions upon which pupil may carry and self-administer medication

49423.5 Specialized health care services

49426 School nurses

49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONS CODE

2700-2837 Nursing, especially:

2726 Authority not conferred

2727 Exceptions in general

CODE OF REGULATIONS, TITLE 5

600-611 Administering medication to students

Management Resources:

NATIONAL DIABETES EDUCATION PROGRAM PUBLICATIONS

Helping the Student with Diabetes Succeed: A Guide for School Personnel, June, 2003

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Training Standards for the Administration of Epinephrine Auto-Injectors, December, 2004

WEB SITES

American Diabetes Association: <http://www.diabetes.org>

California Department of Education, Health Services and School Nursing:
<http://www.cde.ca.gov/Is/he/hn>

Department of Health and Human Services, National Institutes of Health, National Heart, Lung and Blood Institute, asthma information: <http://www.nhlbi.nih.gov/health/public/lung/index.htm#asthma>

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Adopted: August 20, 2008, Richmond, California

Amended:

West Contra Costa USD

Board Policy

Health Examinations

BP 5141.3

Students

Definition

The Governing Board recognizes that periodic health examinations of students may lead to early detection and treatment of conditions that impact learning. Health examinations also may help in determining whether special adaptations of the school program are necessary.

~~In addition to verifying that students have complied with legal requirements for health examinations and immunizations before enrolling in school, the district shall administer tests for vision, hearing and scoliosis as required by law.~~

The Superintendent or designee shall verify that students have complied with legal requirements for a comprehensive health screening, an oral health assessment, and immunizations at school entry. In addition, the district shall administer tests for vision, hearing and scoliosis as required by law.

All students who participate as cheerleaders, song leaders or athletes in organized competitive sports shall first undergo ~~and file with the district a current medical examination~~ **a medical examination and submit documentation of medical clearance to the district.** Upon sustaining an injury or serious illness a student may be required to have another examination before participating further. This requirement does not apply to participants in occasional play day or field day activities.

The Superintendent or designee shall ensure that staff employed to examine students exercise proper care of each student and that examination results are kept confidential. Records related to these examinations shall be available only in accordance with law.

~~Reports to the Board regarding the number of students found to have physical problems and the effort made to correct them shall in no way reveal the identity of students.~~

West Contra Costa USD

Board Policy

Behavioral Interventions for Special Education Students

BP 6159.4

Instruction

Definition

A special education student's minor behavioral problems shall be subject to the disciplinary measures applicable to all students for such infractions.

For students with disabilities who are exhibiting serious behavioral challenges, timely assessments and positive interventions and supports should be developed and implemented in accordance with the federal Individuals with Disabilities Education Act (IDEA) and its implementing regulations (20 USC 14000-1482; 34 CFR 300.1-300.818).

When a special education student's serious behavioral problem significantly interferes with implementing the goals and objectives of his/her individualized education program, *an Individualized Education Plan (IEP) meeting must be held with the parent/guardian to determine if the behavior is a manifestation of the student's disability. A Functional Analysis-Behavioral Assessment (FBA) shall be conducted with the parent/guardian consent and a written behavioral intervention or support plan may be developed for the student in accordance with the law and SELPA procedures.*

As the FBA is normally conducted to determine whether a student is, or continues to be, a student with a disability and/or the nature and extent of special education and related services needed by that student, it is an evaluation for the purposes of the IDEA. It is subject to requirements such as prior notice and parental/guardian consent and the sharing of the result of the assessments with the student's parents/guardians. Any FBA to be conducted for a student with a disability shall focus on identifying the function of the student's behavior.

Before any FBA is conducted, the Superintendent or designee shall notify the student's parent/guardian in accordance with Education Code 56321 and obtain the parent/guardian's consent. (Education Code 56321; 34 CFR 300.324) If the parent/guardian disagrees with the result of an FBA, he/she has the right to obtain an independent educational evaluation at district expense, subject to the conditions specified in 34 CFR.300.502.

Behavior assessments and behavioral intervention services shall be provided only by individuals who possess the qualifications specified in Education Code 56525 or 5 CCR 3051.23

The Superintendent or designee shall ensure that staff is informed of the SELPA's policy and regulations governing the systematic use of behavioral and emergency interventions.

Updated School Board Policies – Steve Collins

The California School Board Association periodically updates Board policies. The following Board policies that are attached have been updated and will go to Board for approval on June 10, 2015.

5141 Student Health Care and Emergencies
5141.3 Health Examinations

Friday Memo for May 29, 2015

WCCUSD June Professional Development – Nia Rashidchi

West Contra Costa USD provides abundant professional development opportunities for staff. We think it is important for board members to know about the variety of offerings. This Friday memo contains the June Professional Development Calendar.

6/1/2015 3:00 PM - 4:00 PM Upper Grade Prep Teacher Meeting

Location: Vista Hills

This meeting is for designated prep teachers supporting schools with full-day kindergarten.

6/2/2015 2:00 PM - 3:00 PM Elementary & Secondary Grad Tutor Information Meeting

Location: Alvarado MPR

Information provided by Human Resources regarding Grad Tutor positions for 2015-16.

6/2/2015 3:15 PM - 3:45 PM Elem. Extended Learning Make-Up Trainings: ELA, ELD, Math

Location: Vista Hills

6/3/2015 12:30 PM - 4:00 PM Last Day to Revise Inquiry

Location: WCC Teacher Induction Office, Kennedy HS, Portable 909

Last day to cleanup/revise inquiries per feedback provided

6/8/2015 8:15 AM - 3:00 PM Elem/Middle, Gen. Ed., & Sp. Ed Extended Learning Investigating Using FOSS

Location: Vista Hills

For Grades 1-8 General Ed and Special Ed Science Teachers.

6/8/2015 8:30 AM - 6/9/2015 3:00 PM EdTech Common Core State Standards Integration Summer Camp 2015 Session 1

EdTech Common Core State Standards Integration Summer Camp 2015 Session 1

Best Practices for EdTech Integration in the Classroom featuring New Skills with EdTech Tools, Lesson Demonstrations, and Grade Level Collaboration

With the WCCUSD EdTech Team and Tech Teacher Leaders

Pre-registration is required!

Register for only one session, please. Registering for more than one session may result in cancellation of both of your registrations.

Your registration will be confirmed by email.

Teachers will be paid the district teacher hourly rate on a time card.

Morning refreshments and lunch will be provided.

District objective: Participants will learn about and/or review best practices for educational technology integration in the classroom based on CCSS.

Location:

Hercules Middle School
1900 Refugio Valley Road
Hercules, CA 94547

For additional information, please contact Laurie Roberts at edtechpd@wccusd.net

6/8/2015 8:30 AM - 6/9/2015 3:00 PM Grades Pre K-2 Mathematics Institute

Location: Alvarado Adult School Multi-Purpose Room
Mathematics Content and Pedagogy Institute for Grades Pre K-2 Teachers

Focusing on the transition to Common Core

Finalizing 2015-16 Curriculum Guides and benchmark assessments

Teachers will be paid the district teacher hourly rate on a time card, with an approximate total of \$200 per day.

Morning refreshments and lunch will be provided.

District Objective: Participants will learn about and/or review mathematics content, pedagogy, and assessment, based on CCSS and SBAC.

Location:
Alvarado Adult School Multi-Purpose Room
5625 Sutter Avenue
Richmond, CA 94804

For additional information, please contact Phil and Drew at akravin@wccusd.net

6/9/2015 8:15 AM - 3:00 PM Elem/Middle, Gen. Ed., & Sp. Ed Extended Learning Investigating Using FOSS

Location: Vista Hills
For Grades 1-8 General Ed and Special Ed Science Teachers.

6/10/2015 8:30 AM - 6/11/2015 3:00 PM EdTech Common Core State Standards Integration Summer Camp 2015 Session 2

EdTech Common Core State Standards Integration Summer Camp 2015 Session 2

Best Practices for EdTech Integration in the Classroom featuring New Skills with EdTech Tools, Lesson Demonstrations, and Grade Level Collaboration
With the WCCUSD EdTech Team and Tech Teacher Leaders
Pre-registration is required!

Register for only one session, please. Registering for more than one session may result in cancellation of both of your registrations.

Your registration will be confirmed by email.

Teachers will be paid the district teacher hourly rate on a time card.

Morning refreshments and lunch will be provided.

District objective: Participants will learn about and/or review best practices for educational technology integration in the classroom based on CCSS.

Location:
Hercules Middle School
1900 Refugio Valley Road
Hercules, CA 94547

For additional information, please contact Laurie Roberts at edtechpd@wccusd.net

6/10/2015 8:30 AM - 6/11/2015 3:00 PM Grades 3-5 Mathematics Institute

Location: Alvarado Adult School Multi-Purpose Room
Mathematics Content and Pedagogy Institute for Grades 3-5 teachers

Focusing on the transition to Common Core

Finalizing 2015-16 Curriculum Guides and benchmark assessments

Teachers will be paid the district teacher hourly rate on a time card, with an approximate total of \$200 per day.

Morning refreshments and lunch will be provided.

District Objective: Participants will learn about and/or review mathematics content, pedagogy, and assessment, based on CCSS and SBAC.

Location:
Alvarado Adult School Multi-Purpose Room
5625 Sutter Avenue
Richmond, CA 94804

For additional information, please contact Phil and Drew at akravin@wccusd.net

6/17/2015 2:45 PM - 4:15 PM Elementary Extended Learning (Summer School) Coach

Location: Vista Hills

6/23/2015 8:30 AM - 6/25/2015 3:00 PM Linked Learning Summer Institute

Location: TBD

6/24/2015 2:45 PM - 4:15 PM Elementary Extended Learning (Summer School) Coach

Location: Vista Hills

6/25/2015 3:00 PM - 5:00 PM Elem/Middle, Gen. Ed., & Sp. Ed Extended Learning Investigating Using FOSS

Location: Vista Hills
For Grades 1-8 General Ed and Special Ed Science Teachers.

Public Records Request Log 2014-2015
Week Ending May 28, 2015

	Date of Receipt	Requestor	Requested Records/Information	Current Status
21	8/14/14	Theresa Harrington	All email or correspondence regarding bond refinancing between Jan. 1, 2009 and present	Extension Invoked On Hold / Pending Legal Review
87	11/18/14	Fatima Alleyne	Washington School Budget / SSC SY 2009 -to- 2013	5/18/15 - Contacted Requestor to review documents Requestor to schedule apt. to review
143	1/15/15	Ron Beller Caliber Schools	Caliber Schools-Beta Academy Information	Extension Invoked Preparing documents for mailing
176	3/23/15	Michael Strub Jr. Irell & Manella LLP	CA Healthy Kids Survey / CA School Climate Survey / CA Student Survey / LCAP / Student Information / Suspensions / Expulsions / Employment Information	Extension Invoked In Progress Gathering/Reviewing Documents
192	5/15/15	Robert Fellner Transparent California	2014 Employees' Compensation Report	5/26/15 Sent via email COMPLETED
193	5/19/15	Tim Nelson Plastering Industry	Middle College / Payroll Records	5/26/15 Letter mailed COMPLETED
194	5/19/15	Colleen Kirk OldCastle Precast, Inc.	Nystrom Elementary / Loan Information	5/26/15 Documents mailed COMPLETED
195	5/19/15	NACM's STS – MLBS	DeAnza High School – Linked Learning Center / Loan Information	5/26/15 Documents mailed COMPLETED
196	5/22/15	Jeanne Gonzalves Monarch Mechanical	Ohlone Elementary School Project / Trinet Construction Records	5/26/15 Documents mailed COMPLETED